

Health and Safety Service Plan 2009 – 2010

Appendix 2

Southwark Council Intervention Plan - Health and Safety at Work – 2009/2010			
What	How	Where (When)	Who
<p>Proactive premises inspection</p> <p>Target high risk / poor performing / rogue traders</p>	<p>390 inspections Revisits (as necessary subject to identified non-compliance). Estimate 100.</p>	<p>Category A and B businesses targeting priority business sectors. Throughout year. Expectation</p> <ul style="list-style-type: none"> - 100% category A - 50% category B1 - 33% category B2 - 25% category B3 - 20% category B4 	<p>Inspectors SMC FRC IPF MAK 35% time</p>
<p>Performance indicators:</p> <ul style="list-style-type: none"> - 100% of programmed inspections carried out - 100% necessary revisits carried out - % businesses broadly compliant on initial inspection (base level figure to be established 2009-2010) - 100% businesses found to be non-compliant on initial inspection made compliant through appropriate action - % businesses with improved risk-rating after intervention (base level figure to be established 2009-2010) 			
<p>Accident investigation</p> <p>Reported injuries / accidents investigated in accordance with HSE adopted</p>	<p>300+ accidents investigations (estimate)</p>	<p>As dictated by selection criteria. Throughout year</p>	<p>Inspectors SMC FRC IPF MAK 25% time</p>

investigation criteria			
Performance indicators - 95% of all accidents that meet HSE criteria investigated			
FIT3 Program (National Priorities) Program of activities agreed under partnership agreement with HSE	Slips & trips – Reduce number of slip and trip injuries by raising awareness, improve management of risk by providing advice and take enforcement action where appropriate. Provide feedback to LAU for contribution to the national strategy.	Target slips and trips in category A premises. Target (1) food retail (2) hotel and catering (3) care homes (4) large cleaning companies. Involve Food Team to distribute slip, trips and fall messages during inspections. Investigate 90% of all slips, trips and fall accidents meeting the guidance criteria. Promote “shattered lives” campaign and “e-learning tool”. Actions scheduled throughout year.	Lead officer SMC 5% time Other officers 2.5% time
	Falls – Reduce number of fall injuries by raising awareness. Improve management of risk by providing advice and take enforcement action where appropriate. Provide feedback to LAU for contribution to the national strategy.	Visits to premises with cellar hatches, stairs / poorly lit areas, mezzanine floors. May to December 2009.	Lead Inspector FRC 5% time Inspector MAK 2.5% time
	Workplace transport – Reduce the risk of fatalities and injuries through the segregation of vehicles and pedestrians and safe loading and unloading.	Inspection and awareness raising around loading bays, traffic routes, loading and unloading - SME warehouses / shopping centres. Implement HSE workplace transport guide and checklist. June to September 2009.	Lead Inspector SMC 5% time Inspector FRC 2.5% time

	<p>Equipment safety – Reduce potential injuries to users and others caused by unsafe equipment. Prioritising compactors, gas safety and duck ovens.</p>	<p>Targeted visits to Chinese restaurants in relation to duck ovens. Gas safety and compactor safety in all identified premises. Compactors, gas safety, duck ovens. June to September 2009.</p>	<p>Lead Inspector SMC 5% time Inspector MAK 2.5% time</p>
	<p>Violence and aggression at work – Raise awareness and improve management of work-related violence in retail and hospitality business sector and other high street premises. Reduce instances / violent crime related statistics.</p>	<p>Visit and mail shot retail and licensed premises including betting shops, offering advice on conflict resolution and violence at work risk-assessment. Promote violence at work toolkit. Work with Safe Betting Alliance. Jointly with licensing team provide. 2 awareness sessions with gambling and SME off-licences & convenience stores. Attendance at POG and provide targeted advice to identified businesses. July to September 2009.</p>	<p>Lead Inspector IPF 5% time Inspector MAK 2.5% + licensing resource</p>
	<p>Dermatitis in hairdressers and nail bars – Raise awareness of dermatitis. Provide advice and support to the industry and take enforcement action where necessary. Reduce incidence in target industries through changed behaviours achieved by embedding established controls and practices. Ensure control measures implemented from last year’s “Band Hand Day” campaign.</p>	<p>Visits / revisits to check / raise compliance with standards to prevent dermatitis at priority premises (i.e. hairdressing, food / catering). To include follow-up visits to higher risk / lower compliance premises. Aim is that established simple control measures are understood and implemented (i.e. elimination, skin-checks, hand-care regime and correct glove selection and use). Address local priority of raising</p>	<p>Lead Inspector SMC 5% time Inspector FRC 2.5% time</p>

		awareness in the rising number of afro-Caribbean hair dressers. December 2009 – January 2010.	
	Noise in the music and entertainment industry – Raise awareness of the application of the Control of Noise Regulations 2005. Ensure all premises visited are compliant with the regulations through advice and enforcement. Provide FIT 3 feedback.	Visits to targeted licensed premises (clubs and pubs) to assess the level of compliance. Promote awareness through newsletter and “sound advice” leaflets. Work with Licensee Forum (if re-established) and pub/club-watches. September to October 2009.	Lead Inspector FRC 5% time Inspector SMC 2.5% time
	Asbestos – Duty to manage – Raise awareness of duty to manage asbestos amongst building occupiers and take enforcement action where there is poor compliance. Completion of ASB6 reports to ALU. Provide FIT3 feedback.	Address compliance to duty to manage asbestos during all inspections within all sectors. Also aim to visit all ASB 5 notifications. Promote National Asbestos Campaign by visits and mails shots. August 2009 – January 2010.	Lead Inspector SBC 5% time Other 2.5% time
Performance indicators: <ul style="list-style-type: none"> - Program of work as set out above completed - All premises with noted non-compliance to have received appropriate enforcement actions - Overall contribution to Revitalising targets 			
Local Priorities	Legionella in evaporative condensers – Ensure compliance to L8 ACOP to prevent / reduce legionella cases / outbreaks and update contact details.	Send self-assessment questionnaires to premises with cooling towers. Visit 100% of premises where questionnaires not returned. Implement London Legionella Working Group’s Action Plan. August to	Lead inspector FRC 5% time All other 2.5% time

	<p>Priority theme: Promoting healthy and independent living</p>	<p>September 2009.</p>	
	<p>Influencing young people – Raise awareness and early intervention in risk perception to prevent future ill-health</p> <p>Priority themes: Promoting healthy and independent living / Everyone achieving their potential</p>	<p>Target young workers through local groups, SASBU, local colleges etc. Raise awareness through seminars / [presentations in FIT 3 topics including conflict resolution. September 2009 – March 2010.</p>	<p>Lead Inspector IPF 5% time Inspector MAK 2.5% time</p>
	<p>Hostels – (Following transfer of responsibility from HSE) improve premises safety for workers and users.</p> <p>Priority themes: Promoting healthy and independent living / Everyone achieving their potential</p>	<p>Inspect 100% hostels in relation to FIT3 topic areas. Firstly, clarify enforcement responsibilities between HSL Unit and Housing Enforcement. October – December 2009.</p>	<p>Lead Inspector FRC 5% time Inspector SMC 2.5% time</p>
	<p>European health and safety week – Raise awareness of sensible risk-assessment and eliminate health and safety myths.</p> <p>Priority themes: Promoting healthy and independent living / Everyone achieving their potential</p>	<p>Promote risk-assessment theme through a range of activities including visits, promotional materials and leaflets. October 2009.</p>	<p>Lead inspector MAK 5% time Other 2.5% time</p>
	<p>Unrated health and safety premises – Reduce level of unrated business premises on service database without health and safety risk-rating.</p>	<p>Distribute self-assessment questionnaires to unrated businesses and audit responses. Carry out desk top rating of returns. Consider business sector ratings as appropriate. October 2009 – March 2010.</p>	<p>Lead Inspector SBC 5% time. Other 2.5% time.</p>

	Priority themes: Promoting healthy and independent living		
	New HELA S18 Guidance – Continue to progress toward full compliance with new S18 guidance by 2010-2011.	Review new guidance and toolkits as issued by HSE. Review service activities for compliance. Throughout year.	Lead Inspector SBC 5% time Other 2.5% time.
	Priority themes: Promoting healthy and independent living / Transforming public services		
	Primary Authority Agreements – Review potential for new primary authority agreements. Respond to requests for agreements.	Consider potential among those business partners where strong linkages are already established. Establish meetings with potential partners. Throughout year.	Lead Inspector SBC 5% time. Other 2.5% time
	Priority themes: Promoting healthy and independent living / Transforming public services		
	London Olympics 2012 – Monitor developments within Quadrant as preparations take place.	Identify necessary actions. Through out year.	Lead inspector SBC 5% time. Other 2.5% time.
	Priority themes: Promoting healthy and independent living / Transforming public services / Tackling the crimes which concern people the most		
	Special Treatments Licensing – Support licensing team in review of special treatments licensing inspection and enforcement practices.	Develop treatment information sheets and inspection guides. Provide training sessions as necessary for staff. July to August 2009.	Lead inspector SBC 5% time. Other 2.5% time.

	Priority themes: Promoting healthy and independent living / Everyone achieving their potential / Transforming public services		
Performance Indicators <ul style="list-style-type: none">- Program of work as set out above completed- All premises with noted non-compliance to have received appropriate enforcement actions- Overall contribution to Revitalising targets- Reduction in unrated businesses- Improvements in business satisfaction with regulation			